

Capability

Leadership

Policy

Connectedness

Culture



## INFORMATION PACK

# Young Mothers for Young Women Childcare Volunteer

MICAH PROJECTS



Breaking Social Isolation  
Building Community

### The organisation

Micah Projects is a community based, not-for-profit organisation with a vision to create justice and respond to injustice at the personal, social, and structural levels in church, government, business and society. We believe that every child and adult has the right to a home, an income, healthcare, education, safety, dignity, and connection with their community of choice.

### What we do

We work to **break down barriers** that exclude people from housing, healthcare, employment, and meaningful connections, and to give people a voice. We assist and support each individual or family including children, to resolve crisis, break social isolation, have a home, access health and community services, and build community.

Micah Projects provides a range of support and advocacy services to individuals and families according to their needs and capacity. We ensure the immediate needs of participants are met in a supportive, informed and respectful manner.

### Working together

It is important to Micah Projects that people feel welcome, have choices and do not experience discrimination when working with Micah Projects. It is our aim to work with participants, each other and our partners to respectfully share knowledge, ideas, resources and skills in order to improve the service for the people we support, and the people that work as a part of the organisation.

## **Equal Opportunity**

Micah Projects is an equal opportunity employer and promotes access to positions to individuals from a diverse range of social and cultural groups. We acknowledge the First Peoples of Australia as the traditional owners of this land and support their right to self-determination and cultural expression. We recognise that Brisbane is a diverse community and acknowledge the needs of individuals, families and communities relating to age, gender, disability, sexuality and economic status.

## **Quality statements**

Micah Projects is committed to adhering to well defined, effective procedures that are designed to ensure the quality of our services and activities. We expect staff to understand the relevance and importance of their activities and how they contribute to achieving the quality objectives, and to proactively work and operate within the organisation's quality system.

## **Child Safe Organisation**

Children and young people are entitled to live in a caring and nurturing environment and to be protected from harm and exploitation. Micah Projects is a child-safe and child-friendly organisation that prioritises the safety and wellbeing of children and young people. We actively provide guidance for management, staff and others in identifying and responding to concerns about the abuse or neglect of a child or young person in contact with the organisation.

## **WHS Statement**

Everyone has a right to feel safe at work, and Micah Projects is committed to minimising the risk to any staff member, student, volunteer, contractor, consultant and Board member within the organisation. We work collectively to comply with the *Work Health and Safety Act 2015*.



## Position Overview

### Position Title

Volunteer

### Team

Young Mother for Young Women

### Reports to

Team leader

### Line Manages

Being Your Best

### Employment Status

Volunteer

### Hours of Work

4

### Based at

28 Malcom Street, Hawthorne

## Micah Projects – Young Mothers for Young Women

Young Mothers for Young Women has been funded by the Queensland Government to provide a range of family support services to young pregnant and parenting women 25 and under, their children, partners/fathers.

The team incorporates peer and professional support to assist young women in practical ways to allow them to participate, socially and economically within their community.

Available services include:

- planned family support for parents and children through outreach strategies
- group work for children and parents
- early childhood education and care opportunities
- peer support and education to promote social engagement and learning
- information and referral
- linkages with mainstream services
- access to antenatal and post natal health care services

The philosophy of the service has an adolescent and early childhood focus recognising the developmental needs of both parents as young people in transition to adulthood and the development needs of children during pregnancy and from birth, through to pre-school.

## Position Description

### As a Child Care volunteer, you will....

Assist the Early Childhood educators to look after children of participants while doing the Being Your Best program. This is adjunct care, the parents will remain on site at Hawthorne.

### Responsibilities

- » Assist Early Childhood Educators to carry out duties such as setting up and packing up play equipment and age appropriate play activities.
- » Assistance with the care and play needs of children 0-5.
- » Assistance with general cleaning duties and basic food preparation.

### Interactions and Relationships

- » Participants
- » Early Childhood Educators
- » Volunteer Coordinator
- » YMYW Staff

## Criteria and Conditions

Driver's License: Preferred but Not Essential

Travel: Optional

Criminal History Screening: Blue Card

Assets: N/A

### Essential

- » Ability to work as a part of a team.
- » A friendly personality and good interpersonal and communication skills.
- » Work with limited supervision and be able to take direction when required.
- » Be energetic, enthusiastic, and reliable.
- » A referee who is not a relative and can verify your character and interaction in the community.

### General Conditions

- » All volunteers are to exhibit the values of Micah Projects, as outlined in the Code of Conduct.
- » All volunteers must utilise Micah Projects systems to facilitate the quality of the organisation's work and services.
- » Appointment to this position will be subject to a criminal history check, as outlined in the organisational Criminal History Screening Policy.
- » All volunteers will comply with Workplace Health and Safety legislation as outlined in organisational policy and procedures.

## Volunteer Expression of Interest