

Application for assistance

Structural Damage Assistance – Destroyed Home

The Queensland Premier has commenced an appeal to assist victims of the Queensland floods and Tropical Cyclone Yasi. The Australian public, business community and all levels of government have given generously to the appeal, which will focus on helping individuals and families who are experiencing hardship from the impacts of these natural disasters.

Intention of this assistance Any payment from the Premier's Disaster Relief Appeal is intended to assist people with their rehousing and recovery needs.

Purpose of this form Use this form to apply for assistance if your home has been destroyed, is unable to be repaired or must be demolished, as a result of the Queensland floods or Tropical Cyclone Yasi.

Who is eligible for assistance? You may be eligible for assistance if:

- your principal place of residence was totally destroyed, or must be demolished as a result of the Queensland floods or Tropical Cyclone Yasi, **AND**
- you were the owner-occupier of the principal place of residence at the time of the Queensland floods or Tropical Cyclone Yasi, **AND**
- your household income is less than \$150 000 per annum.

This means that you are not eligible for Structural Damage Assistance for a destroyed home if you were a tenant renting the home or if you are seeking assistance to repair an investment property, holiday home or weekender, boat or caravan that you own but is not your principal place of residence.

Applicants must be the owners on the title of the property.

An income test will be applied to determine eligibility for assistance and the amount of assistance you may be eligible to receive.

How much will I be paid? If you are eligible, you will receive an initial payment of up to \$40 000 towards your rehousing and recovery needs. Additional assistance of up to \$140 000 may be provided depending on your income and other circumstances.

Any insurance payment, or exgratia payment received, for example from your bank or insurance company or grants under the Community Recovery Structural Assistance Grant, will be deducted from the amount you are assessed to be eligible for.

How long do I have to claim? Applications initially closed on 15 April 2011, however will be accepted until 30 June 2011.

How will payments be made? Payments will only be made to a bank, building society or credit union account.

Who can use this form? **The application can only be made by an owner-occupier.** Please submit only one application per owner-occupied residence. Where a property has part-owners who do not live in the home, they must also sign this application.

How do I return the form?

Use the checklist on the back of this form to make sure you have answered all the questions you need to answer and that you have signed and dated this form. This is important because the assessment of your application will be delayed if all the information required is not available.

To proceed with this application you must sign the attached Statutory Declaration and the Consent and Authority to liaise with your insurer and other parties (regardless of whether or not your insurance claim has been finalised or approved).

You must lodge this application by post via the free reply paid address (no postage required):

Premier's Disaster Relief Appeal – Round 2
Reply Paid 15671
CITY EAST QLD 4002

Applications close 30 June 2011.

Who can witness a Statutory Declaration?

People authorised to witness statutory declarations are:

- a Justice of the Peace
- a Commissioner for Declarations or notary public under the law of the State, the Commonwealth or another state
- a lawyer
- a conveyancer or another person authorised to administer the Queensland oath, under the law of the State, the Commonwealth, or another state.

You can locate a Justice of the Peace or Commissioner for Declarations on the Department of Justice and Attorney General website:
www.justice.qld.gov.au/justice-services/justices-of-the-peace/jps-search

For more information?

Please call **1800 173 349**

If you have a hearing or speech impairment?

TTY service Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Definition of key terms**Principal place of residence**

Your home that you lived in and owned (or were paying off) at the time of the flooding or Tropical Cyclone Yasi. Your home could include a house, caravan, boat or other dwelling.

Totally destroyed home

As a result of the Queensland floods or Tropical Cyclone Yasi, your home was totally destroyed, or is structurally unsound and is unable to be repaired or must be demolished.

Income test

An assessment of income to determine your financial capacity to recover. Maximum assistance is available where the income of the owner and their partner is up to \$100 000 per annum. This does not include the income of any dependent children or an aged parent who were and may still be living with you. Assistance decreases as income increases and the household limit is \$150 000 per annum. Please see the checklist on the last page of the application for details about what evidence of income you need to submit.

Privacy and your personal information

Personal information is protected by law, including the *Privacy Act 1988* (Cwlth) and the *Information Privacy Act 2009*.

The Queensland Government is collecting information in this form for the purpose of determining your eligibility for financial assistance, and verifying that the information provided is true and correct.

If you are unable to provide this information, the Queensland Government will be unable to process your application.

The Queensland Government may need to verify these details, and this may involve contacting local councils and government departments and agencies, your accountant, employer and insurance company.

When you provide the Queensland Government with information about other individuals (e.g. your partner's income details), the Queensland Government relies on you to make those individuals aware that such information has been provided to the Queensland Government as part of the application process.

The information you provide may be cross-checked with other applications.

Any applicant found to provide information of a fraudulent nature may be liable to prosecution and will be required to repay the grant.

Application for assistance

Structural Damage Assistance – Destroyed Home

1. Was your home totally destroyed, unable to be repaired or must be demolished as a result of the Queensland floods or Tropical Cyclone Yasi?

Yes —

No — **STOP** (you are not eligible for this assistance).

2. Do you own or are you paying off a mortgage on your home?

Yes —

No — **STOP** (this assistance is only available if you own/are paying off the home you live in)

3. Was the damaged residence your principal place of residence at the time of the Queensland floods or Tropical Cyclone Yasi?

Yes —

No — **STOP** (you are not eligible for this assistance)

4. Do you (and your partner) require financial assistance with your rehousing and recovery needs to recover from your loss?

Yes —

No — **STOP** (you are not eligible for this assistance)

5. Details of applicant/s

(Applicants must be the owner-occupiers of the home.)

	Applicant 1	Applicant 2
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
Surname		
First name		
Second name		
Date of birth	/ /	/ /
Phone		
Mobile		
Email		
Postal address		
Other contact (in case we can not reach you)		
Name		
Phone number		
Relationship to you		

6. Details of partner

(Partner of the applicant who was also living in the home but is not on the title of the property.)

Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
Surname		
First name		
Second name		
Date of birth	/ /	/ /

7. Other homeowners

Are there any other homeowners, other than people listed in 5, whose names are on the title of the property but who were not living in the home?

Yes — fill in the details below

No — if No, go to Question 8.

	Homeowner	Homeowner
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
Surname		
First name		
Second name		
Date of birth	/ /	/ /
Phone		
Mobile		
Email		
Postal address		

If there are more than two other homeowners with their name on the title of the property, but who did not live in the house, please attach their details.

8. Destroyed residence details

What is the address of your flood or cyclone destroyed principal place of residence?

Is your home a:

house caravan boat

Other

Is there more than one home on the property title?

Yes — if Yes, provide details below

No — if No, go to Question 9.

Has your local council indicated the home will need to be demolished?

Yes —

No —

9. Insurance details

Was your home insured?

Yes —

No — if No, go to Question 10.

Name of insurance company

Policy number

Amount insured for building

Have you lodged a claim for assistance with your insurer?

Yes —

No —

Have you received a payment from your insurance provider either under your insurance policy or as an ex gratia payment made by your insurer, bank or other body?

Yes — \$

No —

10. Other assistance received

Have you applied for or received a Structural Assistance Grant from the Department of Communities?

Yes — \$

No —

Have you received a payment from the Premier's Disaster Relief Appeal Round 1? (This will not affect your eligibility for assistance but may help us assess your application more quickly)

Yes —
 No —

11. Income details

Please provide details in the table below of your gross weekly wages, salary, business returns, investments, pensions and benefits.

	Your weekly income details	Your partner's weekly income details
Weekly wage/salary		
Business returns		
Investments		
Centrelink payments		
Other benefits		
Total		

Your employer's name

Company

Phone

Your partner's employer's name

Company

Phone

Please attach to your claim evidence of your weekly income details. This must include your last two payslips, benefit advice from Centrelink and your 2009/10 Notice of Assessment issued by the Australian Taxation Office.

Self employed applicants or applicants with investment income please include the contact details for your accountant.

Name

Company

Phone

12. Bank details

If you are approved for payment, where do you want the payment made?

The bank, building society or credit union account must be in your name.

A joint account is acceptable.

Name of bank, building society or credit union:

Branch where your account is held:

Branch number (BSB):

Account number:

Account held in the name(s) of:

I/We the undersigned acknowledge that we are the registered owners of the property detailed in this application and consent to any payments which result from this application being made to the bank account nominated above.

Owner 1 name

Signature Date

Owner 2 name

Signature Date

Owner 3 name

Signature Date

All owners on the title of this property must sign this part of the application. The attached statutory declaration should only be signed by the owner-occupier who is applying for assistance.

Oaths Act 1867
Statutory Declaration

**QUEENSLAND
TO WIT**

I/we, _____ [insert full name/s],
of _____ [insert address],

in the State of Queensland do solemnly and sincerely declare that:

The information provided in this application is true and correct and that I/we have not lodged another claim for **Structural Damage Assistance – Destroyed Home** from the Premier's Disaster Relief Appeal.

If my/our application is approved, the funds will be used to meet my/our rehousing and recovery needs.

I/we understand that:

- any overpayment from the Premier's Disaster Relief Appeal will have to be returned
- a false declaration in this application may lead to prosecution
- personal information I/we have recently provided to apply for assistance from the Premier's Disaster Relief Appeal or the Queensland Department of Communities may be used for the purposes of assessing this application.

And I/we make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867*.

Signature/s – declarant/s

Date

Taken and declared before me at _____

[insert name of town or city and suburb where affidavit signed] on this _____ [insert date]

day of _____ [insert month], 20 _____ [insert year], before me.

Signature – Justice of the Peace/Commissioner for Declarations/Solicitor/Barrister

Witness – name

Signature – witness

Date

To:-

The Trustees of the 2010/2011 Queensland Floods and Cyclone Yasi Disaster Relief Fund and the entities providing information referred to below.

Consent and Authority

I/we _____ [insert name/s]
of _____ [insert address],
lawful and registered owner of the flood / cyclone damaged property at _____
_____ (“the property”),

of which I/we am the owner-occupier/s and which was my/our principal place of residence at the time of the Queensland floods during December 2010 and January 2011/ Tropical Cyclone Yasi, do consent to the Department of Communities, on behalf of the Trustees of the 2010/2011 Queensland Floods and Cyclone Yasi Disaster Relief Fund (“the Fund”), obtaining information to verify my/our application, from Local, State and Federal Government departments and agencies, my/our employer and accountant, as well as:

my insurer _____ [insert name of insurer]
insurance policy number _____ [insert policy number]

regarding my insurance claim for damage to the property resulting from the widespread flooding in Queensland in December 2010 and January 2011 or Tropical Cyclone Yasi.

I/we authorise those entities to provide this information to the Department of Communities on behalf of the Trustees of the Fund.

I/we understand this information will include copies of all correspondence between the insurer, its assessors or other agents and myself/ourselves regarding my/our claim, copies of all building quotes, engineering assessments and payout or other disbursement details regarding my/our claims.

I/we authorise the Department of Communities and the Trustees of the Fund to use this information only for the purpose of determining the amount of financial assistance that will be made available to me/us from the Fund.

I/we authorise the Department of Communities or their representatives to enter my/our property in order to carry out an inspection of the damage.

Signed _____

Please print your name/s here _____

Witnessed by _____ [signature of witness]

Please print the name of witness name here _____

Date _____

Checklist

Premier's Relief Fund – Round 2

APPLICANT CHECK LIST

Identity

If you have already received a payment from the Premier's Disaster Relief Appeal Fund your identity has been confirmed. If you have not already received a payment you must provide 100 points of identification.

Type of documents	Available points
Passport (current/expired within two yrs), or Australian Citizenship Certificate, or Birth Certificate (original/extract) – Select one only	70
Australian Driver's Licence (current with photo and signature); Govt Card with photo/signature e.g. Public Employee ID card; Pension card; Centrelink Customer Reference Number	40
Letter from current employer – on letterhead and signed by applicant and employer	35
Credit/Debit ATM Cards; passbook; bank statements (only one identification document per financial institution); Medicare Card; Marriage Certificate; phone, electricity/gas account	25

CHECK

Evidence of property ownership

Most recent rates notice (available from your local council).

Principal residence

Evidence that the property was your principal place of residence (drivers licence, electricity or other utilities accounts, phone accounts, Tax Office records).

Gross household income

- Your last two payslips
- benefit advice from Centrelink
- your 2009/10 Notice of Assessment issued by the Australian Taxation Office and contact details for your accountant where applicable.

Insurance

Copies of any relevant correspondence from your insurance company in relation to your claim.